



St. Johns Lutheran Church  
Board of Directors  
Date: March 15, 2018

**Present:** Pastor Mike, Michele Arnold, Bill Clark, Lisa DeYoung, Dean Ehlen, Danielle Irwin, Bob Klein, Judi Rock, Gail Vandeburgt

**Guest:** Joel Wahlers

**Call to Order: 7pm**

TOPIC	DISCUSSION	ACTION
<b>Opening Prayer/Devotion</b>	Pastor Mike opened the meeting with a devotion on the topic: faithfully managing ministry funds based on 2 Kings 12 and 2 Cor 8:20-21 and prayer.	Study/Prayer Thanksgiving
<b>Agenda Review</b>	Motion to approve tonight's agenda – Dean, Bob 2 <sup>nd</sup> .	Motion passes
<b>Feb. 15, 2018 Minutes Review</b>	Motion to approve the previous meeting minutes with minor corrections – Michele, Dean 2 <sup>nd</sup> .	Motion passes
<b>Election of New BOD chairperson</b>	For personal reasons, Anne Goodrich resigned BOD membership and as chairperson effective immediately. Motion made for Michele Arnold to serve as BOD chairperson for remainder of FY17/18.	Motion passes
<b>Lead Pastor Report</b> 1. <u>Marks of Discipleship</u> 2. <u>Growth Groups</u> 3. <u>Prayer</u> 4. <u>Stephen Ministry</u> 5. <u>DCE Intern</u> 6. <u>Mision de Jesus</u> 7. <u>School Ministry</u> 8. <u>APT funded signage idea</u>	5. Our DCE intern will be formally assigned to SJLC&S on 3/24 and will be announced to congregation next day.  6. Discussed plan and process for continuing leadership at Mision de Jesus upon Pastor Luis' retirement in April. Previously discussed with the District President, the plan is to authorize Francisco and Angel as Licensed Lay Deacons to preach, teach and administer the sacraments under Pastor Mike's supervision.  7. Joel presented <u>2018 Parent Survey Summary, 2014-2018 Parent Survey Trends and St. Johns Lutheran School Enrollment Report for 2017-2019</u> . Discussed areas of strengths and areas of improvement in Survey Summary, parent survey 5-year trends and enrollment trends. Projected enrollments this year are good: 287 total which includes a full kindergarten enrollment. Joel also presented a school security fencing concept. Discussed church and school security, access and appearance concerns. Traffic flow appears to be biggest challenge.  8. Joel presented the APT funded LED signage concept and sought BOD input. Discussed idea of placing two, 2' x 7' electronic message boards in high traffic areas of campus for daily messaging needs. Discussed potential message content, appearance and security concerns.	6. Pastor Mike will bring resolution for Licensed Lay Deacon Program to April Meeting.  7. Praise God!  8. Joel will keep BOD informed should project move forward.

TOPIC	DISCUSSION	ACTION
<b>Lead Pastor Report (contd)</b> <b>9. <u>Membership Definitions</u></b> <b>10. <u>Restroom Project</u></b> <b>11. <u>2018-19 draft ministry plan</u></b>	<p>9. The goal of membership definitions is to better understand and recognize all relationships to SJLC&amp;S. Discussed definitions and change document best suited to communicate any changes.</p> <p>11. Discussed 2018-19 draft ministry plan (which largely continues prior year ministry plan), progress and goals of each emphasis: Adult Discipleship, Prayer, Serving the School, Growing in Generosity, Enhancing Mision de Jesus ministry, Enhancing Communication and Stephen Ministry.</p>	<p>11. Pastor Mike encouraged BOD to consider and communicate any additions to Ministry Plan.</p>
<b>OLD BUSINESS</b> <b>1. <u>Audit Committee Review</u></b> <b>2. <u>Nomination Committee</u></b> <b>3. <u>By-Law Review Committee</u></b>	<p>1. Bill and Dean presented proposals from CapinCrouse LLP and Batts Morrison Wales &amp; Lee, P.A.. Ganze &amp; Co. withdrew and did not make a proposal. Content, costs, and features of proposals discussed. Congregational CPA recommends audit that provides analysis of internal control is most useful to SJLC. A forensic audit is not possible as records do not exist and possible suspected issue is not known. There are designated funds for an audit. Motion made to proceed with financial and control audit for FY2017-18 from CapinCrouse to start as soon as possible (based on Tim's availability). Judi, Danielle 2<sup>nd</sup>.</p> <p>2. Kristi Carey is helping me with follow up contact of possible candidates for BOD election in June.</p> <p>3. Michele distributed suggested By-Law changes.</p>	<p>1. Motion passed.</p> <p>2. Gail to distribute possible candidate list to BOD. BOD encouraged to recruit!</p> <p>3. Michele asked BOD to review suggested list of By-Law changes and communicate any suggestions to her.</p>
<b>NEW BUSINESS</b> <b>1. <u>School Parent Survey</u></b> <b>2. <u>Preparing for Voters Meeting</u></b>	<p>1. Discussed as part of Lead Pastor report.</p> <p>2. Postponed until next meeting.</p>	<p>1. See Lead Pastor Report section</p> <p>2. Deferred to April meeting.</p>
<b>FUTURE AGENDA ITEMS</b>	<ul style="list-style-type: none"> <li>• Preparing for Voters Meeting</li> </ul>	
<b>Adjourn</b>	<p>Motion to adjourn. Judi, Bill 2nd</p>	<p>1. Motion passes; next meeting April 12, 2018</p>

**Closing Prayer:** Pastor Mike

**Meeting Adjourned: 9:25pm**

Respectfully submitted by Gail Vandeburgt